



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No. CBSE/Aff./3630160/EX-02996-1819/2018

1392971

Dated 21/06/2018

The Manager,
Sri Chaitanya High School,
Survey No. 28, Hydershakote Village,
Rajendra Nagar, Dist. Rangareddy,
Telangana – 500 048.

Sub: Request of the school for Extension of Provisional Affiliation beyond 31.03.2018.

Sir/Madam,

This is with reference to your online application No. EX-02996-1819 on the subject cited above. In this connection, I am directed to inform you that on scrutiny of the application, the following deficiencies have been noticed: -

1. The school is required to submit copies of renewed certificates of Fire Safety, Building Safety, Health-Sanitation and Safe Drinking Water (as per formats (appendix) given in Affiliation Bye-Laws of the Board) duly issued from concerned/competent authority i.e. Fire Department, PWD, Municipal - Health Department etc. of the State Government.
2. 04 teachers are untrained. Therefore, the school is required to appoint more teachers (on permanent basis instead of adhoc) who are trained and qualified as per provisions of Affiliation Bye-Laws of the Board to maintain section teacher ratio i.e. 1.5 teachers per section at each level. Hence, a copy of revised staff statement is required to be submitted showing Name, Qualification, Designation, Date of Appointment, Date of Confirmation, classes assigned, experience etc.
3. 01 PTI out of 02 is untrained. Therefore, the school is required to appoint qualified PTI and submit supportive evidences.
4. The school is required to re-constitute the School Managing Committee as per the provisions of Affiliation Bye-laws of the Board by including principal as member secretary and representatives of 02 teachers, 02 parents, 02 CBSE nominees and also ensure that no blood relation is in it and submit fresh list of SMC along-with an affidavit duly attested by 1st Class Magistrate to the effect that no member is related to each other in School Managing Committee.
5. The school is required to submit a certificate/proof (of salary) issued/certified from the Competent Authority/Education Department of the State i.e. DEO, to the effect that the school is paying salaries and other allowances to its staff as per State/Central Govt. norms along-with latest copy of acquaintance-roll with complete details of all staff i.e. name, designation, pay-scale, salary details etc.
6. The school is required to submit a certificate from the Bank i.e. Branch Manager through which the salaries of all staff are disbursed to the effect that the disbursement of salary of all staff through ECS mode.
7. As per online application, it has been observed that there are no enrolments in class X, however, as per records available with the Board, the school is affiliated upto Secondary Level. Therefore, the school is required to submit clarification for not running class X with supportive documentary evidences.

Contd... 2/-

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092
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CENTRAL BOARD OF SECONDARY EDUCATION

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8. The school is required to establish mathematics lab & intimate the size with supportive evidences i.e. Photographic and Documentary.
9. The school is required to establish composite science lab or chemistry lab & intimate the size with supportive evidences i.e. Photographic and Documentary.
10. The school is required to submit result in the Board Examination for the last 2 years.
11. The school is required to implement EPF facility for all employees and furnish a copy of EPF Challan in the name of school of latest month along-with Staff Statement in support of the same.
12. The school is required to furnish an affidavit in original sworn in before the first class magistrate to the effect that the school is not sponsoring candidates of any other school/Board in the Board examination.
13. The school is required to appoint Special Educator as per rule 13 (11) of Affiliation Byelaws of the Board and as mentioned in Board's circular dated 25.06.2015.

All the documents forwarded to the Board must be signed by the Principal and Manager of the school.

In the light of above deficiencies your application cannot be processed further, you are requested to remove the above deficiencies and give definite compliance along with supportive evidences within 30 days of issue of this letter failing which further extension of affiliation and appearing of your students at Board's examination would be affected adversely and responsibilities for the same would rest upon the school.

ASSISTANT SECRETARY (AFF.)

Copy to:

1. The Research Officer (Technology), AMC, CBSE, Preet Vihar, Delhi.

ASSISTANT SECRETARY (AFF.)