

**The Manager,
ELITE GLOBAL SCHOOL RATLAM
DELANPUR, SAILANA ROAD
MADHYA PRADESH, RATLAM, 457001
(M: 07412-408767)**

**SUBJECT: REQUEST FOR CHANGE OF NAME OF THE SCHOOL FROM MOUNT LITERA
ZEE SCHOOL, TO ELITE GLOBAL SCHOOL RATLAM REG.**

Sir/Madam,

This is with reference to school application No.-CN-90023-2324 dt. on the subject cited above.

In this connection, I am directed to convey approval of the Board for change in school's name as per the details mentioned below on the basis of permission granted by the State Education Department and supporting documents submitted by the school.

Category	From	To
Change of name of school	MOUNT LITERA ZEE SCHOOL,	ELITE GLOBAL SCHOOL RATLAM

Sl. No.	GENERAL CONDITIONS
1.	The total number of section of the school shall be restricted to 0 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 0 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.
Sl. No.	CONDITIONS FOR COMPLIANCE

The above approval will be subjected to following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school is required to renew Building Safety and Fire Safety certificates on regular basis.
3. The school will not run any branch or part of school with old school name and will not use its old school name in any manner in future.
4. In case of land documents presently in the old name of school, the school to submit revised land documents in favor of revised name of school/society/trust/company within one month.
5. The approval is subject to final outcome of pending legal case/ litigation and any other issues arising out of change of name of school and Board shall not be responsible for any dispute/legal issue arising out of change of name of school.
6. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

The school should change all the records and letter heads accordingly. All concerned are requested to note above accordingly.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)